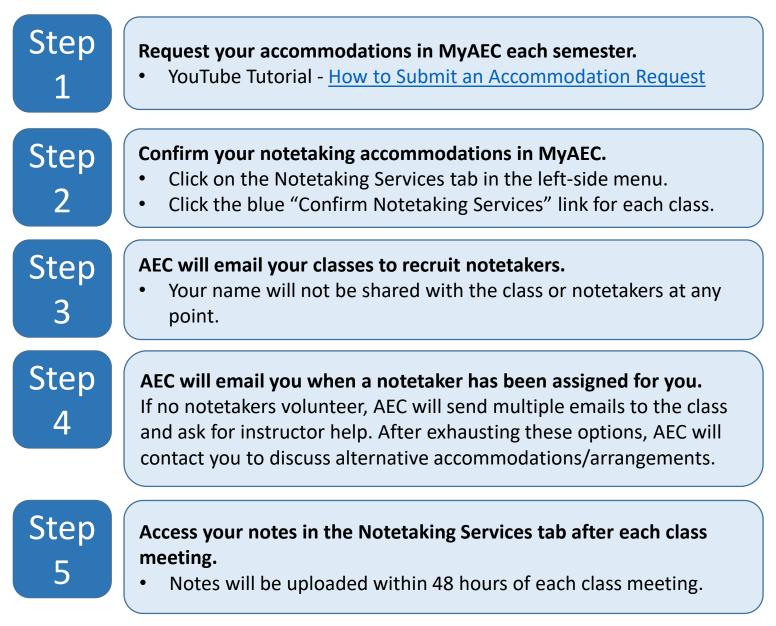
Steps for Using AEC Peer Notetaking Accommodations

Spring 2022



Remember:

- Request your notetaking accommodations as soon as possible (ideally, before the semester begins) to allow time for notetakers to be recruited and assigned.
- Notetakers are provided for <u>synchronous lectures</u>. Requests for classes that do not typically have synchronous lectures (asynchronous classes, labs, seminars, activities, etc) will be cancelled. If you feel your class meets the criteria for a peer notetaker, follow the instructions in your cancellation email to inform us.
- Notetakers are instructed to take accurate, concise notes. Each notetaker may have a different style.
- Email <u>aec-notetaking@sjsu.edu</u> if you have questions.